

WELLS

BUSINESS SOLUTIONS

SPECIAL PROJECTS AND ADMIN

We have a perfect role for someone who wants to work a few hours a day Monday to Friday. You would be responsible for daily tasks on a couple of projects as well as office admin. More hours may be possible in the future though the role can stay part-time if that suits the best candidate.

If you are a:

- quick learner and solid team player, with
- strong admin, math, computer and communication skills, and
- a keen eye for detail while also seeing the big picture,

then consider joining our team!

More details at wellsbusinesssolutions.ca/careers
or on our facebook page. Applications close
September 1st at 4 pm.

PLEASE NOTE
THE POSTING LAST
WEEK WAS AN OLD
POSTING - THIS
IS THE CURRENT
POSTION WE ARE
LOOKING TO FILL